Hartnell Taylor Cook

Prospective Tenant Application Form



Prepared by: Hartnell Taylor Cook

January 2024









601 WHITCHURCH LANE, BRISTOL, BS14 0BH UNIT APPLICATION FORM

Details of your	Address of Premises	Date of Application	
offer:			
Dontal Offer nor Voor			
Rental Offer per Year			
Length of Lease			
Required			
Business Name	Legal name:		
	Trading name or brand:		
Legal Status	(Insert tick boxes and space for further details)		
Logar Otatas			
	☐ Limited company	Reg. number:	
	□ Sole trader	UTR (unique taxpayer reference) number:	
	☐ Other		
Contact Details	Full Name:		
Contact Details	ruii Name:		
	Position:		
Business Address			
Length of Time at	Years	Months	
This Address			
Registered Address			
(if different)			
(ii diiioioiit)			
	Tel No:		
	Mob:		
	Email:		
Nature of Business		ur main activities, products and convises .	
ivature or Business	Flease give a brief description of yo	ur main activities, products and services :	





	Do you currently receive, or have you received in the past business support from either Bristol City Council or West of England Growth Hub? Yes/No Name of programme:
Date of Start of	If not, would you like further information on support ? yes/no
Business	Complete as applicable: as limited company: as sole trader: as other status:
Local economic and social impacts	Please outline any other ways in which your business will interact with and benefit:
	i)the wider South Bristol community or specific neighbourhoods or groups (eg. Corporate Social Responsibility initiatives, volunteering, donations, sponsorship etc)
Nature of	ii) supply chains or projects in South Bristol, e.g. for film/tv production at The Bottle Yard Studios or housing development or for energy, waste, transport infrastructure Please indicate any health and safety hazards or other operational matters that
Operations	the Council should be aware of? These are including but not limited to: Hazardous substances, LPG Gas Cylinders, Dust or Fumes, Noise, Vibration, Multiple deliveries/vehicle movements in a day;





Environmental Policy	Please indicate if you have (or are working towards) green accreditation, eg. ISO14001 (environmental management), British Standards, BRE, Carbon Trust,
lonoy	Green Mark, B Corp, Fairtrade, etc.
	Please provide examples of environmental business and resource efficiency policies and practices you have / are adopting, for energy, waste, transport/travel, sourcing.
	Do your require any information about advice/support/grants available for the transition to Net Zero Carbon in Bristol?
Adaptation or Fit	Please advise if and when you intend to install a mezzanine floor and/or other
Out Works	production plant and equipment to the unit. Mezzanine floor - yes / no Timescale:
	Production plant / equipment - yes / no Further details and timescale:
Rent Free Period	If you are intending to apply for a rent free period up to 2 years half rent in order to carry out adaptation or fit out works, please outline your estimates of the cost (with any quotations attached as ovidence) and duration of works. Note: this
	(with any quotations attached as evidence) and duration of works. Note: this





	information is required for the Council's ERDF funding compliance and audit purposes - as justification of the need for rent relief to be provided.
Disclosure of Business Information	As a condition of the capital funding for this scheme from the ERDF and WECA, the Council is obliged to obtain and record monitoring information on an annual basis on: business name and trading activity of tenants, new jobs / apprenticeships created, extent of local (South Bristol) recruitment, gross trading turnover, use of local suppliers, and other benefits for local communities and disadvantaged groups. In addition, the Council will undertake a survey of tenants 3-6 months after occupation of units to ascertain their views on the quality of the operating environment, access and services (in the unit and across the wider site). The Council will issue a Privacy Notice to tenants, undertaking not to disclose without their consent any sensitive commercial or personal data to third parties apart from HM Government Department for Levelling Up Housing & Communities (UK Managing Authority for ERDF) and the West of England Combined Authority. Please confirm that you will co-operate with providing such information as and when requested annually or exceptionally by means of a confidential survey: Yes No
Name and contact details for a referee:	If this is your first time you have been in business and sought accommodation please state how do you intend to fund the business and also provide a guarantor for the lease. Please give the names and addresses of at least two of your trade suppliers, the monthly turnover of your account and the date they gave you goods on account. Name Address Monthly turnover Date credit given